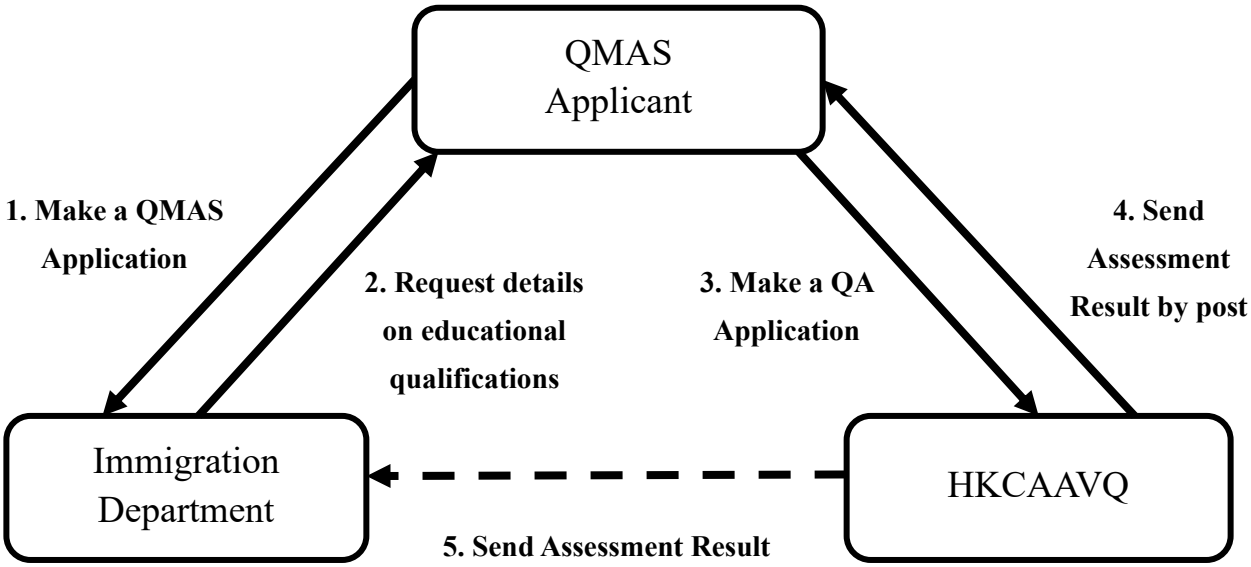
香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

Information Sheet for QMAS Applicant seeking the QA Service of the HKCAAVQ

1. Role of the Hong Kong Council for Accreditation of Academic and Vocational Qualification (HKCAAVQ)

When you apply for the Quality Migrant Admission Scheme (QMAS), the Immigration Department (ImmD) of the HKSAR Government may want to know the details of your educational qualifications. The ImmD may refer you to the Qualifications Assessment (QA) service of the HKCAAVQ to have your qualifications assessed. The sequence of events between you, the QMAS applicant, the ImmD and the HKCAAVQ are depicted as follows:



2. Details of the ImmD and the HKCAAVQ

The HKCAAVQ is NOT a part of the Immigration Department. The essential facts of the ImmD and the HKCAVQ are as follows:

ImmD	HKCAAVQ
● A Department of the HKSAR Government	● An independent Statutory Body - HKCAAVQ Ordinance (Chapter 1150)
● Approval Authority of QMAS applications	● Assess educational qualifications of QMAS applicants as referred by the ImmD
● Address: 6th Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O, New Territories	● Address: G/F, 10 Siu Sai Wan Road, Chai Wan, Hong Kong
● Email: enquiry@immd.gov.hk	● Email: qainfo@hkcaavq.edu.hk

Please Turn Over

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3. Important Notes on Qualifications Assessment

Making a QA Application

(a) Go to QA i-Portal

- Link: https://iportal.hkcaavq.edu.hk
- Read the 'PURPOSE OF ASSESSMENT', 'PROCESS OF ASSESSMENT' and 'OUTCOMES OF ASSESSMENT' pages
- Read the *Guidance Notes for Application* under 'HELP/FORMS' page

(b) You will be required to submit the following:

(i) QA Application Form	• Complete the application form online at QA i-Portal. (Please read *User Guide for Individual Applicant* for help in using the QA i-Portal under 'HELP/FORMS' page)
(ii) Credential Documents	• Original Notarised/Attested Copies of graduation certificates and transcripts showing all years of study with relevant grades by post
(iii) Passport Copy (photo page)	• For verification of passport number • Marriage certificate (or deed poll certificate) to show any change of name (if necessary)
(iv) Application fee	• Pay in QA i-Portal online with credit card or provide evidence of payment made via Telegraphic Transfer by post • Please refer Point 14 of the *Guidance Notes for Application* for the details.

(c) If you want the HKCAAVQ to send your assessment result to the ImmD, you must submit the following.

QMAS Letter	• A letter issued by the ImmD to help us certify your QMAS status; once certified we can fax your QA assessment results to the ImmD; *this will allow the ImmD to continue to assess your QMAS application*.

Acknowledging and Assessing a QA Application

(d) An Acknowledgement email will inform you of the start of the assessment.

- Prior to the start of the assessment, the HKCAAVQ will check your application and where necessary more information will be requested from you.
- The assessment will start on the next working day after your receipt of the acknowledgement email, and it should take no more than 15 working days; complicated cases may take longer.

Sending your Assessment Results

(e) An email will inform you that the assessment result has been sent to you by post.

- Your assessment result will be sent to your address by registered mail.
- The ImmD will continue to assess your QMAS application upon receiving your QA assessment result.

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